



Meeting: **Corporate Governance Committee**

Date/Time: **Monday, 20 May 2024 at 10.00 am**

Location: **Sparkenhoe Committee Room, County Hall, Glenfield**

Contact: **Mrs J. Twomey (tel: 0116 305 2583)**

Email: **joanne.twomey@leics.gov.uk**

Membership

Mr. T. Barkley CC (Chairman)

Mr. N. D. Bannister CC Mr. G. Grimes (Independent Member)
Mr. D. C. Bill MBE CC Mr. A. Maxfield (Independent Member)
Mr. G. A. Boulter CC Mr. J. T. Orson CC
Mr. B. Champion CC Mr. T. J. Richardson CC

AGENDA

<u>Item</u>	<u>Report by</u>
1. Election of Chairman	
2. Election of Vice Chairman	
3. Minutes of the meeting held on 26 January 2024.	(Pages 5 - 12)
4. Question Time.	
5. Questions asked by members under Standing Order 7(3) and 7(5).	
6. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
7. Declarations of interest in respect of items on the agenda.	
8. Presentation of Petitions under Standing Order	



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| 9. | External Audit of the 2022/23 Statement of Accounts, Annual Governance Statement and Pension Fund Accounts - Updated. | Director of Corporate Resources | (Pages 13 - 14) |
| 10. | External Audit Plan and Risk Assessment 2023/24 | Director of Corporate Resources | (Pages 15 - 122) |
| 11. | East Midlands Shared Service - Internal Audit Work Undertaken by Nottingham City Council | Director of Corporate Resources | (Pages 123 - 130) |

Mr John Slater, Group Assurance & Audit Governance Manager at Nottingham City Council will join the meeting for this item.

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| 12. | Risk Management Update | Director of Corporate Resources | (Pages 131 - 148) |
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A presentation on Corporate Risk 7.7 (If the current demand for Education Health Care (EHC) Needs Assessment and updating of EHC Plans after annual review exceeds available capacity of staff within SEND Services (Particularly educational psychology and SEN Officer) then this leaves the Council vulnerable to complaints of maladministration with regards to statutory timescales. The situation is worsened by a lack of specialist placements which means that children with complex needs may not be placed in a timely way and hence may not receive the support to which they are entitled through their EHC Plan) will be provided as part of this item.

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| 13. | Resilience and Business Continuity Annual Update | Chief Executive | (Pages 149 - 162) |
| 14. | Clinical Governance Overview | Director of Public Health | (Pages 163 - 184) |

As requested by the Committee at its meeting in November 2023, a presentation will be provided for this item. A copy of the presentation slides is attached.

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| 15. | Annual Treasury Management Report 2023/24 | Director of Corporate Resources | (Pages 185 - 210) |
| 16. | Revised Members' Planning Code of Good Practice | Director of Law and Governance | (Pages 211 - 230) |
| 17. | Dispensation for Elected Members | Director of Law and Governance | (Pages 231 - 238) |
| 18. | Provisional Draft Annual Governance Statement 2023-24 | Director of Corporate Resources and Chief Executive | (Pages 239 - 266) |

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| 19. | Internal Audit Service Annual Report 2023-24 | Director of Corporate Resources | (Pages 267 - 312) |
| 20. | Internal Audit Service Progress Against 2023-24 Plan & Revised Annual Planning Methodology | Director of Corporate Resources | (Pages 313 - 344) |
| 21. | Independent External Quality Assessment - Review of the Council's Internal Audit Service | Director of Corporate Resources | (Pages 345 - 384) |
| 22. | Annual Report of the Corporate Governance Committee 2023-24 | Director of Corporate Resources and Director of Law and Governance | (Pages 385 - 406) |

23. Date of next meeting.

The next meeting of the Corporate Governance Committee is scheduled to take place on Monday, 16 September 2024 at 10.00am.

24. Any other items which the Chairman has decided to take as urgent.